



2012-2013 Re-Enrollment Forms

January 23, 2012

Dear Parents:

Thank you for your commitment to Christian education and Rapid City Christian School. Today, more than ever, it is critical that students are taught from the source of Truth. We consider it a tremendous responsibility and honor to co-labor with you in the education of your children. It is our hope that you will continue to entrust us with your student(s). Re-enrollment for the 2012-2013 school year is open now. If you desire to apply for tuition assistance, see the enclosed details or go to our website (www.rcchristian.org) and click on the FAST link to apply.

If you intend for your student to attend RCCS next year, the following steps must be completed.

- ◆ Ask your pastor to complete the pastoral reference form and return it to RCCS.
- ◆ Complete and return the re-enrollment form (front and back) so that we have all current information on your family.
- ◆ Read, sign, and return both the parent financial agreement and the parent/student partnership agreement. Please make note of tuition costs and the dates when the various fees are due. We have enclosed 2 copies so that you may keep one for your records.
- ◆ Update the enclosed grandparent form and return it to the school office. If there are no changes, please mark "ok" and return to the office.
- ◆ Complete and return the green volunteer form so we know where your interests lie.
- ◆ The registration fee may be paid in two installments, but must be paid in full by April 30.

If you have any questions, do not hesitate to call the school and we will be happy to answer them for you.

Amazed by His Grace,

Julie Hewitt
Principal

Rapid City Christian School

23757 Arena Dr. • Rapid City, South Dakota 57702
605-341-3377 * Fax 341-2248

RE-ENROLLMENT FORM 2012-2013 Emergency and Information Update

Please note that this form is for returning students only. If you have a child to enroll that has not attended RCCS before, the application for admission must be completed.

Church Affiliation: *(required)* _____ **Church Member** Yes No

Student #1 Information

Last Name _____ First _____ Middle Initial _____

Grade Next Year _____ Date of Birth _____ Age _____ Sex: Male Female

Student #2 Information

Last Name _____ First _____ Middle Initial _____

Grade Next Year _____ Date of Birth _____ Age _____ Sex: Male Female

Student #3 Information

Last Name _____ First _____ Middle Initial _____

Grade Next Year _____ Date of Birth _____ Age _____ Sex: Male Female

Parent Information

Father: Living with Child? Yes No Deceased? Yes No Divorced? Yes No Remarried? Yes No

Last _____ Title _____ First _____

Street _____ Home Phone _____

City _____ State _____ Zip Code _____ Cell Phone _____

Occupation _____ Place of Employment _____

Work Phone _____ E-mail Address _____

Stepmother's Name: _____

(Please complete other side)

Mother: Living with Child? Yes No Deceased? Yes No Divorced? Yes No Remarried? Yes No

Last _____ Title _____ First _____

Street _____ Home Phone _____

City _____ State _____ Zip Code _____ Cell Phone _____

Occupation _____ Place of Employment _____

Work Phone _____ E-mail Address _____

Stepfathers' Name: _____

PLEASE MARK ALL TO WHICH YOU AGREE:

Permission is given to the school to photograph the students named above, to publish their pictures and names via the newspaper, website, or other related publications.

Permission is given to publish our names address, telephone/cell phone number, e-mail addresses, and students' names in the **School Family Directory**.

Preferred phone number to publish in **School Family Directory**: _____

Preferred Email address to publish in **School Family Directory**: _____

Any allergies, injuries, illnesses that the staff should be aware of? _____

Emergency contact (in case we cannot reach a parent)

Name Relationship

Home or Cell Phone Work Phone

I certify that all the information presented by me in the re-enrollment form is, to the best of my knowledge, true, complete, and accurate. I further certify that I am not withholding any information available to me that would be pertinent to the re-enrollment or the class placement of this child at Rapid City Christian School.

BOTH PARENTS' SIGNATURES ARE REQUIRED

Father/Guardian Signature & Date

Mother/Guardian Signature and Date

Rapid City Christian admits students of any race, color, and national origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, and national origin in the administration of its educational policies, admissions policies, tuition assistance programs, and athletic and other school administered programs.

Parent Financial Agreement

School Year 2012-2013

(Please sign & return this copy)

Enrollment Fees

Non-refundable fees

Grades: 6-12	\$ 35.00	Application fee per student (new students only, due with application)
6-8	\$190.00	Registration fee* per student before May 1
6-8	\$250.00	Registration fee* after May 1
9-12	\$215.00	Registration fee* per student before May 1
9-12	\$275.00	Registration fee* after May 1

Registration fees are due at the time the acceptance letter is received. Payment of enrollment fees insures a position in a particular grade.

*Registration fee includes student activity fee, yearbook, program development fee, ACSI membership fees, and testing fees.

All above fees are non-refundable in the event of withdrawal.

Re-enrollment Fees

For a student to re-enroll for the following school year, a re-enrollment form must be completed and returned to the school with the applicable registration fee. At least ½ of the registration fee must be paid with the re-enrollment. The second ½ will be due the first of the following month. The school opens enrollment to new students February 7. The pastoral reference must be received by June 1 to insure re-enrollment for the following school year.

Tuition (Including Book Fees)

	Plan 1 (Billing July 1-May 1)	Plan 2 (Billing August 1-May 1)	Plan 3 (If paid in full by 7/15/12)
6-7	\$3,350.00 \$304.54 per month	\$335.00 per month	\$3,249.50
8	\$4,200.00 \$381.82 per month	\$420.00 per month	\$4,074.00
9-12	\$5,600.00 \$509.09 per month	\$560.00 per month	\$5,432.00

Financial Aid

RCCS offers financial aid, up to 50%, through its Tuition Assistance Scholarship program. Financial aid is available based on need and other criteria. It may be applied for after the student has been accepted by RCCS. The tuition assistance program is administered by Independent School Management's Financial Aid for School Tuition (FAST). The application process can be found at www.rcchristian.org. Click on Tuition Assistance under the Quick Hits heading.

Additional Fees

Late Fee	\$20.00
Returned Check Charge	\$20.00 per returned check
Athletic Fees	\$60.00 per junior varsity and varsity sport \$40.00 per middle school sport
Transportation fees	A charge for each ride provided by the school
Volunteer Hours	\$10.00 per unfilled volunteer service hour.
Withdrawal Fee	\$50.00 if 10-day notice is not given

Financial Agreement

All tuition payments are due on the 1st of each month and past due on the 10th. After the 10th a late fee of \$20.00 will be assessed on all outstanding balances. If an account reaches 60 days past due without a written agreement with the school the student(s) are subject to dismissal until the account is current.

In the event a student is to be withdrawn a 10-day notice must be given to the administration, and the parent must complete a withdrawal form. The application, registration, and book fees are non-refundable. The school account must be paid in full before any information, transcripts, report cards or records will be released.

BOTH PARENTS' SIGNATURES ARE REQUIRED

I agree to meet the above stated financial obligations and time line as stipulated.

Father/Guardian Signature & Date

Mother/Guardian Signature & Date

Parent/Student Partnership Agreement

(Please sign and return this copy)

Activities

RCCS realizes that not all-educational activities are best conducted on the school campus. Therefore, faculty may determine to take students off campus to benefit from experiences away from school such as competitions, meets and field trips. Parents will be notified of all such trips and a permission slip must be completed and returned to the teacher or organizers of the trip.

Institutions

Parents, faculty, staff, coaches, Board of Trustees, and students are expected to make every effort to live in peace and to resolve disputes and any controversy or claim with each other first in private and then with administration or school board. *-Matthew 18:15-17*

Parent Agreement

If accepted for admission to Rapid City Christian School, we agree to the following conditions for our child's attendance. We understand that RCCS is a Christian, independent, non-profit, educational institution formed for the purpose stated in this application. We authorize and give the administration, faculty and staff of RCCS authority and jurisdiction over our child during any session of school or during the time that our child is present at or engaged in any school activity. We give authorization for Rapid City Christian School staff to make decisions regarding medical care in the event of an emergency when a parent or guardian is not immediately available.

We further agree to:

- Make all tuition and fee payments on time.
- Read and assent to the RCCS Statement of Faith. (found in the Parent/Student handbook)
- Abide by the decisions of the administration of the school.
- Permit a teacher or the administration to dispense corrective discipline.
- Volunteer 20 hours of service per family or 10 hours for a single parent per year or pay the assessed \$10.00 per unfilled service hour.
- Actively support and attend the RCCS activities that enhance the spirit of unity that the RCCS family enjoys.
- Use the Matthew 18:15-17 principle in resolving conflicts among student, coaches, staff, teachers and RCCS family members.
- Accept the position that a student's witness on and off campus can influence his or her privilege to attend RCCS.
- Do our best to get our child to school on time and to make regular attendance a priority.
- Contact our child's teachers when we have an appropriate concern.
- Help our child work toward achievement of individual, class and school goals.
- Help our child learn how to be sensitive to the needs of other students in ways that honor the Lord.
- Encourage our child to behave in accordance with all school regulations.
- See that our child's dress is modest and consistent with the RCCS dress code.
- Encourage our child to grow spiritually by regular devotional activity.
- Attend church regularly with our child.
- Conduct ourselves in a manner that pleases the Lord at all activities and sporting events, respecting the authority of the coaches and officials.

BOTH PARENTS SIGNATURES ARE REQUIRED

I have read and made sure my child understands the above statements, and I agree to do my best to honor the intent of these statements.

Father/Guardian Signature & Date

Mother/Guardian Signature & Date

Student Agreement

Students who attend RCCS are expected to make every effort to adhere to the expectations presented in the RCCHS Parent/Student Handbook. Behavior that indicates little desire to live in harmony with the standards set forth are sufficient reason for disciplinary action or dismissal. Students, whether on or off campus, shall refrain from the possession or use of alcoholic beverages, tobacco, and non-medical drugs, profanity, pornography, and sexual immorality (including premarital sex and homosexuality).

I understand that my signature below obligates me to live according to the standards of Rapid City Christian School.

Student # 1 Signature & Date

Student # 2 Signature & Date

Student # 3 Signature & Date



2012-2013 GRANDPARENT FORM

Dear Parents,

We like to keep grandparents well informed of special events and activities happening here at Rapid City Christian School. This information will be used *only* to send them mailings and extend invitations to annual events such as Grandparents' Day and the Faith Promise Banquet, as well as to inform them of other student activities.

The main purpose of this form is to maintain communication and encourage involvement between grandparents, grandchildren and other family members.

Please complete and return this form below with other required forms to update your child's file and family records.

Student(s) Name: _____

Grandparent Name: _____

	Paternal	Maternal
Address:	_____	_____

Email:	_____	_____
--------	-------	-------

Grandparent Name: _____

	Paternal (Extended)	Maternal (Extended)
Address:	_____	_____

Email:	_____	_____
--------	-------	-------

Others (if grandparents are not available)

Name: _____

Relationship: _____

Address: _____

Email: _____

Name: _____

Relationship: _____

Address: _____

Email: _____

If you have more information than space provided, please print an additional sheet.

2012-2013 PARENT VOLUNTEER FORM

Volunteer help is a very important tool in any ministry. We need a commitment of **20 hours per family per year (10 hours per single parent family)** to help in practical ways. Please check the area(s) of your interest (project or responsibility) that you and your spouse would like to use to help fulfill the requirement.

“My Father will honor the one who serves me...” (John 12:26b NIV)

NAME OF PARENT(S) HOME PHONE _____

FATHER _____

Available: ()Mornings ()Afternoons ()Evenings ()Weekends

MOTHER _____

Available: ()Mornings ()Afternoons ()Evenings ()Weekends

PARENTS OF _____

GRADES _____

<u>FATHER</u>	<u>MOTHER</u>
----------------------	----------------------

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

_____	_____
_____	_____
_____	_____

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Development

- Grandparent Day (committee or decorating)
- Tuition Assistance Fundraising
- Alumni Coordinator
- Events
- Mailings
- Faith Promise Dinner

Parent Teacher Fellowship (PTF)

- Board Officer
- Class Mom or Dad
- Calling Tree Coordinator
- Refreshments
- Soup Supper (leadership team)
- Teacher Appreciation (secret encourager)

Booster Club

- Fundraising
- Board Officer
- Concessions

Athletics

- Score clock
- Ticket Takers
- Concessions
- Set-up, Clean-up before and after games
- Athletic Banquet Coordinator or Decorating
- Organize Transportation

FATHER MOTHER

School

- Office Work
- Special Construction & Repair
- Cleaning & Repairing Lockers
- Driving for Special Events (field trips – contests)
- Gym Setup for Events (concerts, chapel, etc.)
- Library Fundraiser Committee
- Library Processing (typing, covering books, etc)
- JR/SR Banquet Committee
- Homecoming Banquet Coordinator
- Homecoming Activities Helper
- School Play (costumes, sets, props, etc.)
- Choir & Band Booster (chaperone trips)
- Knowledge Bowl (driving)
- School Retreat Helpers
- Teacher’s Helper (Which one?)_____

Board Standing Teams

- Curriculum/Extra-curricular Team Member
- Finance Team Member
- Spiritual Life Team Member
- Building and Grounds Team Member

Other Areas (Please specify)_____

PASTORAL REFERENCE

Upon initial enrollment of Rapid City Christian School, all applicants were required to submit a personal testimony of faith along with a pastoral reference. Students who are currently attending Rapid City Christian School need to submit an updated Pastoral Reference for re-enrollment in the upcoming year.

Parents who desire a Christian Education for their children feel attendance at Rapid City Christian School is a privilege. Believing that our role is to assist the home and the Church in offering a quality education based on Christian principals, we expect students and their families to demonstrate a relationship with the Lord Jesus Christ. Preparing, nurturing and educating Rapid City Christian School students for a Christian life can only be accomplished when we mutually work in harmony with homes where the family is active in their church. Therefore, we feel that is of utmost importance for all our students, with their families, to be in regular attendance at their church. (Hebrews 10:25)

To update your student's re-enrollment records, please have your pastor complete and sign the Pastoral reference form below.

RAPID CITY CHRISTIAN SCHOOL RE-ENROLLMENT 2012-2013 Pastoral Reference

Parent/Guardian: _____ Date: _____

Student name(s)	2012-2013 Grade
1. _____	_____
2. _____	_____
3. _____	_____

The above named students and family are attending church on a:

___ weekly ___ biweekly ___ monthly
___ other (*please explain*) _____

NAME OF CHURCH: _____

Pastor's Signature: _____

Pastor's Name: _____

(please print)